



# TENDER ENQUIRY

**HOOGHLY DOCK & PORT ENGINEERS LTD.**

( A Government of India Undertaking )

**SHIP BUILDERS – SHIP REPAIRERS – ENGINEERS**



IRQS

AN ISO 9001 UNIT

**Registered Office : 1 R.N. Mukerjee Road, Kolkata – 700 001**

**Nazirgunge Works : P.O. Danesh Sk.Lane, Howrah – 711 109**

**Phone : 2688 7474/76/78**

**Fax : + 91-033-2688 6406**

**e-mail : [hdpelnw@satyam.net.in](mailto:hdpelnw@satyam.net.in)**

**Website : [www.hooghlydock.gov.in](http://www.hooghlydock.gov.in)**

**To**

**M/s**

:  
:Enq. no. 20/0038/  
09-10/P&A/E- 25

:  
: Date:03.06.09

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:Due Date: 12.06.09

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Sealed offers are invited from bonafide and capable firms for supply of Canteen commodities on yearly contract basis for Nazirgunge Works. The list of materials to be supplied is enclosed herewith. Terms & Conditions to be followed are as follows:-

- Eligibility Criteria:** I) Must have previous experience in supplying the quoted items to any organization.  
II) Documentary evidence as copies of Purchase Orders/Completion Certificate etc. are to be enclosed with Offer.

**Price :** QUOTED PRICES ARE TO REMAIN FIRM FOR THE CONTRACT PERIOD. NO ESCALATION OF PRICE SHALL BE ALLOWED.

**Quantity :** The quantity of materials is to be supplied at Nazirgunge Works is to be followed strictly as per requirement of P&A department, HDPEL, Nazirgunge works.

**Delivery :** The materials are to be supplied at Nazirgunge Works free of delivery charges within 8.30 AM on all working days.

**Quality :** Materials to be supplied are to be of best quality and suitable for human consumption. Weight of the materials certified at the time of receipt by HDPEL shall be final.

**Security Deposit:** Successful bidder/bidders will have to submit security deposit @ 5% value of the Order in the form of Demand Draft/Pay Order drawn in favour of “Hooghly Dock & Port Engineers Ltd.” The security deposit is to be submitted within 7(seven) days from the date of receipt of the P.O. which shall be refunded without interest on completion of Contractual Obligation. Alternatively 5% amount from each running bill shall be retained till completion of Contractual supply and will be refunded thereafter.

**Tax & Duties :** If applicable shall be as per rule.

**Payment:** Payment will be released once in a month on submission of bill alongwith supply documents.

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**Risk Purchase:** HDPEL's standard Risk Purchase Clause shall be applicable.

**Termination of Contract:** In the event of non-fulfillment of contractual obligations as regards quality and regularity, HDPEL shall have full right to terminate the order and initiate Penal action as per terms of contract.

**Notes:**

- a] Intending bidders are to submit credentials in support of execution of similar contracts with reputed organizations. Bidders downloading the Tender Document from Website shall submit in the same format.
- b] Tenders may quote for any or all the group/groups of items based on their previous experience and order for part of the items should be acceptable to the bidders.
- c] HDPEL reserves the right to reject any or all the offers at their discretion.
- d] Price of items to be submitted in the format enclosed alongwith tender document. No overwriting of prices/rates will be accepted. The price part shall be signed with rubber stamp of the firm/organization.
- e] Tenderers are to confirm acceptance of terms & conditions in the format enclosed with the Tender Document.
- f] Offers are to be submitted within due date. Offers received after due date shall not be considered.

Head (Materials)  
HDPEL, Nazirgunge Works

**Enclosure:** List format for Terms & Price format.

Enquiry No. 20/0038/ 09-10/P&A/E- 25 dt.03.06.09, Due dt. 12.06.09

**HOOGHLY DOCK & PORT ENGINEERS LTD.  
(A GOVT. OF INDIA UNDERTAKING)  
UNIT: NAZIRGUNGE WORKS**

**FORMAT FOR ACCEPTANCE OF TERMS & CONDITIONS**

S/N	Details of Terms & Conditions	Accepted	Not accepted
1	Prices of items to be mentioned in the Purchase Order will remain firm through the entire contract period.		
2	No escalation of prices of any of the items shall be allowed during currency of the contract.		
3	Materials are to be supplied at Nazirgunge Works within 08.3 AM on all working days.		
4	Quantum of materials are to be supplied strictly as per requirement of P&A department.		
5	Materials will be inspected by I/C-Canteen or his representative at Nazirgunge Works.		
6	In case of any material/item is found unsuitable or inedible, the same shall be replaced immediately with suitable one.		
7	In case of failure on your part for replacement, the materials will be purchased from other sources at your risk and cost which will be deducted from your bills.		
8	Seasonal materials/items are to be supplied during specific periods.		
9	Payment once in a month on 30 days credit basis.		
10	Termination of Contract with 45 days notice on either side		
11	Order for part items of group/groups.		
12	Risk Purchase Clause.		

**Signature with date & Rubber Stamp of the Firm/Bidder**

**PRICE-BID FORMAT FOR CANTEEN ITEMS****HOOGHLY DOCK & PORT ENGINEERS LTD., UNIT – NAZIRGUNGE WORKS****GROUP – A (Vegetable):**

S.N	ITEM	Period of supply, if any	QUANTITY	Unit rate (Rs)	Value (Rs)
01	POTATO		12000 Kgs.		
02	ONION		3200 Kgs.		
03	PATAL	March to Sept.	900 Kgs.		
04	LADIES FINGER	March to Aug.	1000 Kgs.		
05	JHINGA	March to Aug.	750 Kgs.		
06	Gr.JACK FRUIT	January to June	400 Kgs.		
07	KARALA		1000 Kgs.		
08	BRINJAL		1500 Kgs.		
09	LAU		1000 Kgs.		
10	PUMKIN		3000 Kgs.		
11	NOTAY SAK	Feb. to Aug.	400 Kgs.		
12	PUI SAK	April to Sept.	350 Kgs.		
13	CHICHINGA	April to July	300 Kgs.		
14	PAPAYA		1600 Kgs.		
15	AMRAH	June to Aug.	300 Kgs.		
16	TAMARIND		70 Kgs.		
17	TOMATO		1000 Kgs.		
18	BARBATI	April to Sept.	350 Kgs.		
19	Gr.BANANA		4000 Pcs.		
20	Gr.MANGO	April to July	450 Kgs.		
21	Gr. CHILLI		300 Kgs.		
22	LEMON		24200 Pcs.		
23	CABBAGE		1100 Kgs.		
24	CAULI-FLOWER (ONLY FLOWER)	Nov. to March	700 Kgs.		
25	BIT-GAZAR		500 Kgs.		
26	ONION SPROUT	Nov. to March	400 Kgs.		
27	KUL	Feb. to March	100 Kgs.		
28	PALANG SAK	Nov. to March	600 Kgs.		
29	RADISH	July to Dec.	400 Kgs.		
30	DHANIAPATA	Dec. to March	40 Kgs.		
31	SEAM	Jan. to April	300 Kgs.		
32	SAJNA DANTA	Feb. to June	300 Kgs.		
33	KATWA DANTA	May to Aug.	200 Kgs.		
34	LAL SAK		250 Kgs.		
35	CHALTA	July to Sept.	200 Kgs.		
36	BILATI AMRAH	July to Sept.	90 Kgs.		
37	GINGER		750 Kgs.		
38	RANGA ALOO	Feb. to Aug.	200 Kgs.		
39	NIMPATA	Feb. to April	50 Kgs.		
40	AMADA		10 Kgs.		
41	Gr.PEAS	Jan. to March	150 Kgs.		
42	BEANS	Dec. to March	200 Kgs.		
43	OL	June to Sept.	300 Kgs.		
44	OL KOPHI	Dec. to March	300 Kgs.		
45	JAL PAI	Nov. to Dec.	100 Kgs.		
46	KANKROL	June to Aug.	100 Kgs.		
47	GARLIC		150 Kgs.		
48	PINE APPLE	July to Sept.	150 Kgs.		
49	CUCUMBER		1500 Kgs.		
50	COCONUT		40 Pcs.		
51	RIPE MANGO	June to Aug.	100 Kgs.		

**GROUP – B (GROCERY):**

S. N	ITEM	Quantity	Unit Rate (Rs.)	Value (Rs)
01	SUGAR	2500 Kgs.		
02	MUG DAL BIG	1000 Kgs.		
03	MASUR DAL	1100 Kgs.		
04	BIULI DAL	250 Kgs.		
05	MATAR DAL	100 Kgs.		
06	SUNDROP OIL	20 Kgs.		
07	MUSTARD OIL	2600 Kgs.		
08	TEJ PATA	10 Kgs.		
09	GARAM MASALA	8 Kgs.		
10	MOURI	30 Kgs.		
11	TOOTH PICK(PLASTIC)	100 Kgs.		
12	LIZZAT PAPAD	100 Kgs.		
13	TABLE SALT (TATA)	250 Kgs.		
14	COOKING SALT	1000 Kgs.		
15	GHEE JHARNA	10 Kgs.		
16	RADHUNI	10 Kgs.		
17	KUSUM	5 Kgs.		
18	DRY CHILLI	40 Kgs.		
19	KANCHA BADAM	30 Kgs.		
20	KANCHA CHOLA	25 Kgs.		
21	NIRMA	170 Kgs.		
22	KALAJIRA	5 Kgs.		
23	DHANE	5 Kgs.		
24	PUPPY SEED POSTO (JK)	80 Kgs.		
25	MUSTARD SEED (BLACK) (JK)	60 Kgs.		
26	MUSTARD SEED (WHITE) (JK)	40 Kgs.		
27	TURMERIC DUST (COOKME)	200 Kgs.		
28	CHILLI DUST (COOKME)	150 Kgs.		
29	JIRA WHOLE	40 Kgs.		
30	HINGH	2 Kgs.		
31	BASON	100 Kgs.		
32	MATAR KARAI	25 Kgs.		
33	FORON	30 Kgs.		
34	AMULYA	350 Kgs.		
35	NEUTRELA	80 Kgs.		
36	EDIBLE SODA	2 Kgs.		
37	BARI	70 Kgs.		
38	MAIDA	100 Kgs.		
39	NAPKIN	100 Pkts		

**GROUP – C (MEAT):**

S.N	ITEM	QUANTITY	Unit Rate (Rs.)	Value (Rs)
01	MEAT	1900 Kgs.		

**GROUP – D (CHICKEN)**

S.N	ITEM	QUANTITY	Unit Rate (Rs.)	Value (Rs)
01	CHICKEN(WITHOUT BELLY, PEAD SKIN, TAIL)	250 Kgs.		

**GROUP – E (RICE) :**

S.N	ITEM	QUANTITY	Unit Rate (Rs.)	Value (Rs)
01	RICE (MINIKET)	12000 Kgs.		

**GROUP – E (BISCUIT):**

S.N	ITEM	QUANTITY	Unit Rate (Rs.)	Value (Rs)
01	BRITANIA GOLD	1200 Kgs.		

**GROUP – G (TEA):**

S.N	ITEM	QUANTITY	Unit Rate (Rs.)	Value (Rs)
01	TATA TEA	500 Kgs.		

**GROUP – H (EGG):**

S.N	ITEM	QUANTITY	Unit Rate (Rs.)	Value (Rs)
01	EGG (HEN)	11000 Pcs.		
02	EGG(DUCK)	500 Pcs.		

**GROUP – I (SWEET):**

S.N	ITEM	QUANTITY	Unit Rate (Rs.)	Value (Rs)
01	CURD (SOUR)	1000 Kgs.		
02	CURD (SWEET)	1000 Kgs.		
03	ROSSOGOLLA(BIG SIZE)	3500 Pcs.		

**Signature with date & Rubber Stamp of the Firm/Bidder**