

# PURCHASE ENQUIRY

## **HOOGHLY DOCK & PORT ENGINEERS LTD.**

(A Government of India Undertaking)

SHIP BUILDERS – SHIP REPAIRERS – ENGINEERS

Salkia Works: 6, Howrah Road, Salkia, Howrah-711 106



IRQS

**Registered Office:**

1, R. N. Mukherjee Road,  
Kolkata – 700 001



**AN ISO 9001 UNIT**

Post Box : 3 HOWRAH  
Phone : 2665-9001 / 02/ 7355 / 56 / 57  
Fax : +91-033-2665-9010  
Email : hdpesw@satyam.net.in  
Website : www.hooghlydock.com

Reference No.: HP/PC/116(08)/14Q/E-15

Date: 01.06.2009

SUB : ANNUAL MAINTENANCE CONTRACT FOR GRASS & JUNGLE CUTTING  
AT OUR SHIPYARD AND MAIN WORKS (INCLUDING DRY DOCK).

Dear Sirs,

Please quote us your lowest rate for the following to be delivered free to our works

- 1) Your quotation should reach us strictly on or before **08-06-2009** in a closed sealed cover mentioning our enquiry no and due date on the left hand corner.
- 2) Quotation received after due date may not be considered.
- 3) If you are not interested please return this enquiry with endorsement 'NOT QUOTING' with the schedule date.

Yours faithfully,  
for. HOOGHLY DOCK & PORT ENGINEERS LTD.

Head(Purchase)

**SCOPE OF WORK :**

1. Cutting down / cleaning of grass & jungle at different places of S. W. premises through out the year Approx. area = 30,000 Sq. Mtrs. (Rate to be quoted per Sq. Mtrs. Basis).
2. Cutting & cleaning small plants / herbs from dry dock wall & side steps. The jobs to be done at least once every month to keep the dry dock free from any plant. (Rate to be quoted per month basis).
3. Cut down plants & trees from roof, parapet, wall etc. as and when required. (Rate to be quoted on L. S. basis).
4. Cutting of branches of trees as required for proper illumination of Security lights and Crane movement. (Rate to be quoted on L. S. basis).

**Period of Contract** : 01(one) year.

**Contractor scope of supply** : Manpower, supervision, tools & tackles etc. to complete the job in all respect.

**HDPEL Scope of supply** : Site clearance, water, electricity & crane facility if required.

**Labour Licence** : Contractor should have valid labour licence.

**ESI & PF Registration** : To be applicable as per Govt. Rule.

**Security Deposit** : 5% of order value have to be deposited as a security deposit which will be released in full on completion & expiry of the contract.